

**POSITION DESCRIPTION** (Please Read Instructions on the Back)

1. Agency Position No.

S000056

6. OPM Certification No.

2. Reason for Submission

3. Service

4. Employing Office Location

5. Duty Station

☐ Redescription☒ New☐ Hdqtrs.☒ Field☐ Reestablishment☐ Other

Explanation (Show any position replaced)

7. Fair Labor Standards Act

☐ Exempt☒ Nonexempt

8. Financial Statements Required

☐ Executive Personnel  
Financial Disclosure☐ Employment and  
Financial Interests

9. Subject to IA Action

☒ Yes ☐ No

10. Position Status

☒ Competitive☐ Excepted (Specify in Remarks)☐ SES (Gen.)☐ SES (CR)

11. Position is:

☐ Supervisory☐ Managerial☒ Neither

12. Sensitivity

☒ 1-Non  
Sensitive☐ 3-Critical  
Sensitive☐ 2-Noncritical  
Sensitive☐ 4-Special  
Sensitive

13. Competitive Level Code

14. Agency Use

SPD

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review						
d. First Level Review	Engineering Equipment Operator	WG	5716	9		
e. Recommended by Supervisor or Initiating Office						

16. Organizational Title of Position (If different from official title)

17. Name of Employee (If vacant, specify)

18. Department, Agency, or Establishment

Department of the Interior

a. First Subdivision

U.S. Fish &amp; Wildlife Service

b. Second Subdivision

Region

c. Third Subdivision

d. Fourth Subdivision

e. Fifth Subdivision

19. Employee Review--This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

20. Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the

knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

Signature

Date

Signature

Date

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

Typed Name and Title of Official Taking Action

Signature

Date

22. Position Classification Standards Used in Classifying/Grading Position

Engineering Equipment Operator, 5716, TS-4, 1/69; Tractor Operator, 5705, TS-62, 1/92; maintenance Mechanic, 4749, TS-30, 5/74  
Standard Pd

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks

FPL:  
BUS:  
Drug:CDL:  
Medical:

25. Description of Major Duties and Responsibilities (See Attached)

APPROVED FOR SERVICEWIDE USE

## **Engineering Equipment Operator, WG-5716-9**

### **A. MAJOR DUTIES:**

Operates a variety of gasoline or diesel powered engineering and construction equipment with wheeled or crawler-type traction and attachments. Work is generally performed on flat, rolling, and some irregular terrain where course to medium grades are required.

Performs the following duties which are typical but not necessarily all inclusive: in forested terrain operates crawler tractor in piling of slash, clearing brush, small trees, tree stumps, and rocks, and developing fire lanes. On areas where terrain is flat, rolling or irregular, operates crawler tractor or motor grader in grading of roads/trails to fine specifications. On areas where terrain is wet/boggy, operates crawler tractor or excavator by using mats or similar devices. Operates front-end loader or other attachments to remove piles of dirt/rock/debris, to load trucks or for the digging of earth or gravel. Operates bulldozer, excavator, or other attachments to push/place refuse into an open pit or to fill in demolished building sites and cover with earth, to clean ditches, to repair holes in dikes, to excavate ditches and ponds. Services, checks, and fuels equipment and attachments before operation. Performs daily preventative maintenance and makes repairs and adjustments to equipment and attachments. This includes, but is not limited to, replacing chains and belts, cables, lubrication, oil and filter changes, battery checks, and safety inspections.

May operate farm tractors with auxiliary equipment for farming, mowing, maintaining dikes, and other related activities. In addition may be called upon to perform tasks involved with biological census work, fire suppression, building maintenance, and other miscellaneous duties not requiring any special skill, training, or experience.

### **TYPES OF EQUIPMENT:**

Is proficient in operating the following equipment: dozers (above the D-6 size) with implements; loader (front end); loader/backhoe; dump truck; straight truck (hauling small equipment); truck/tractor (hauling large equipment outside the local commuting area); farm tractors with implements; excavator; and road grader.

### **WORK SPECIFICATIONS:**

Conducts disking, chopping, mowing, rotovating, digging, loading and leveling to a medium, and/or finish grade for the purpose of shaping of roads and parking lots, and setting of culverts where levels are essential to accommodate rain runoff and water level functions.

## MAINTENANCE AND REPAIR:

Servicing equipment by: checking fluids, lubricating, and performing safety checks; performs regular scheduled service that includes changing fluids and filters, and replacing of components that require dismantling of the equipment such as radiators, hydraulic tanks, alternators, tracks, etc.; and replaces worn items such as excavator bucket teeth.

## B. SKILL AND KNOWLEDGE:

Employee has good knowledge and skill in the use of controls to operate the equipment and attachments while in motion on flat terrain in a safe manner in carrying out the duties assigned. Has a thorough knowledge of the terrain and the capabilities of the equipment in order to plan the proper approach to assignments. Is able to service, check, and perform preventative maintenance on equipment and attachments. Good hand, foot, and eye coordination is required to operate controls simultaneously. Must be able to operate the equipment in confined areas.

## C. RESPONSIBILITY:

The work consists of a variety of tasks. Work requires grading some surfaces to fine specifications on flat terrain. The worker is responsible for operating in a safe manner to avoid injury to self and others, and damage to equipment. Oral or written instructions and/or work orders concerning the locations of the job, and the work to be done, are given. The employee plans the approaches to the assignment and work is performed without direct supervision. Work maybe spot-checked for compliance of instructions. More detailed instructions and reviews are provided with new, unusual, or complex assignments, or equipment. The employee must maintain a commercial driver's license and maintain certification on all equipment he/she operates.

## D. PHYSICAL EFFORT:

Heavy physical effort is used in the operation and adjustment of the equipment and attachments. Considerable strain is caused by the constant vibration of the equipment and the jolting received from operation of the equipment over rough surfaces. Location of the controls and attachments frequently require work in awkward or strained positions.

## E. WORKING CONDITIONS:

Work is performed in all types of weather, often in an open driver's seat. The operator is exposed to injury due to the possibility of equipment overturning and is subject to noise, vibration, dust, and fumes from machinery. Caution must be exercised to prevent injury caused by moving machinery, or breaking cables. Caution must be exercised in working around water or wet soil.

## CONDITIONS OF EMPLOYMENT:

Commercial Drivers License (CDL) is required.

Medical is required.

Drug test is required.